



(DEEMED TO BE UNIVERSITY)

**JSS
ACADEMY
OF HIGHER
EDUCATION
& RESEARCH**

MYSURU

NAAC A⁺⁺
GRADE

J.S.S. MEDICAL COLLEGE

UG MEDICAL

ADMISSIONS & REPORTING PROCEDURE-2025

www.jssuni.edu.in

CONTENT

Reporting Procedure	2
All India (Management) / NRI category 2025 Fee Structure	4
Physical Reporting Venue	4
Mode of Payment details	5
Hostel Fee Structure	5
Guidelines for fee Refund	5
Document Checklist	7
More information visit JSS AHER Website: www.jssuni.edu.in	8
Course Discontinuation Bond (Format Annexed)	9-10
Medical Fitness Certificate (Format Annexed)	11
Affidavit by the Student on Anti-Ragging (Format Annexed)	12-15

Reporting Procedure

The candidates who have been allotted a seat in UG Medical (MBBS) course through MCC online Counseling - 2025, it has been directed to complete the **physical reporting** formalities at JSS Medical College, Mysuru, a constituent college of JSS Academy of Higher Education & Research, (JSS AHER) Mysuru, is as per MCC reporting schedule announced at www.mcc.nic.in.

It is also brought to the students notice that the official website of the JSS AHER is www.jssuni.edu.in and are advised to submit all details only on this website and also to remit fees only to the account mentioned in this notification. There are **NO** other sites or accounts beyond this website. Please ensure that you are on the right website before you progress further.

The step-by-step reporting, fee payment & admission process for UG Medical MBBS courses are given below. It is instructed that all the allotted candidates should follow the same strictly.

STEPS TO BE FOLLOWED

<p>STEP - 1</p> <p>Online Tuition Fee payment only through RTGS/ NEFT</p>	<ul style="list-style-type: none"> • Candidates who have been allotted a seat through MCC online counseling (Round – 1 /2/ 3 & Stray Vacancy) for UG Medical seats, are directed to pay the Tuition fee payment, as per fee structure given below, through digital mode (RTGS/NEFT) to the JSS AHER account and proof of remittance/ acknowledgment has to be scanned and kept ready for uploading at JSS AHER portal during online application submission at JSS AHER website. • NRI / NRI sponsored quota Seat: For foreign citizens including OCI, PIO, NRI, NRI sponsored candidates, the prescribed tuition fee must be paid in US Dollars (\$) only from the sponsor account and for the same, candidate must produce proof of transaction made from the sponsor account compulsorily. 				
<p>STEP - 2</p> <p>Scanning of all Original documents (As per list)</p>	<ul style="list-style-type: none"> • All candidates, who have allotted a seat are directed to scan the original documents individually as listed in this notification and kept ready for uploading at JSS AHER online application submission. <p>Note :</p> <ul style="list-style-type: none"> • Scanning of documents is to be done only from originals. • All documents should be scanned individually for uploading. • The photocopy of the documents uploaded are NOT accepted. • All original documents which have been scanned and uploaded will have to be produced for verification during the time of physical reporting at the college. • Additional original documents required for NRI / NRI sponsored students need to be uploaded as per the list given below. 				
<p>STEP - 3</p> <p>Submission of Online application & Uploading of scanned documents</p>	<ul style="list-style-type: none"> • After completing STEP-1 and STEP-2 candidates are directed to click the below given link for submission of JSS AHER online application and upload the scanned documents before final submission. <p>Click following link for online application submission :</p> <table border="1" data-bbox="392 1301 1481 1391"> <thead> <tr> <th>Course</th> <th>Link</th> </tr> </thead> <tbody> <tr> <td>UG Medical</td> <td>https://jssuni.edu.in/jssaaher/jssaaher-admissions/admissions-home.aspx</td> </tr> </tbody> </table>	Course	Link	UG Medical	https://jssuni.edu.in/jssaaher/jssaaher-admissions/admissions-home.aspx
Course	Link				
UG Medical	https://jssuni.edu.in/jssaaher/jssaaher-admissions/admissions-home.aspx				
<p>STEP - 4</p> <p>Physical Reporting, (As per MCC reporting schedule announced.)</p>	<ul style="list-style-type: none"> • After successful submission of online application through JSS AHER portal, the candidate must report physically at JSS Medical College, Mysuru as per MCC reporting schedule announced, compulsorily. • After successful submission of online application through JSS AHER portal, the uploaded documents will be verified by the designated Nodal officer at the time of Physical Reporting • Once verification is completed and the institution is satisfied with the documents produced and payment of fees made, further reporting formalities will be completed at JSS Medical College, Mysuru and MCC web portal by JSS AHER Nodal Officer. • Discrepancy if any found, the JSS AHER Nodal Officer will contact you for further clarification for the next process. 				
<p>STEP - 5</p> <p>Verification & Submission of original documents (listed below)</p>	<ul style="list-style-type: none"> • During physical reporting at JSS Medical College, Mysuru, the candidates must submit all original documents which is listed below and same will be verified by the designated Nodal officer for further process of reporting and admission. • Once verification and submission of original documents is completed and the institution is satisfied with the documents produced and payment of fees made, further reporting formalities will be completed at MCC web portal by the JSS AHER Nodal officer. • Discrepancy if any found, the JSS AHER will not process their admission & reporting formalities at MCC portal as well as JSS Medical College office, as per the guidelines given by MCC of DGHS. 				

STEP - 6

Reporting of admission at MCC web portal by the JSS AHER

- On successful completion of all steps / process, the admission/reporting details of the candidate will be uploaded through college login at MCC web portal by JSS AHER Nodal Officer and allotment letter will be generated and issued and admission & reporting formality will be completed.

All India (Management) / NRI category - 2025 Fee Structure

Sl. No.	Quota	Total Fee 1 st Year
1	All India (Management)	Rs. 21,95,100/-
2	NRI Category	USD 46000 + Rs. 1,45,100/- (Should be Equaling to Rs. 35,45,100/-)

Physical Reporting Venue

Venue	Reporting Timing
JSS Academy of Higher Education & Research, JSS Medical College JSS Medical Institution Campus, S.S Nagar, Bannimantap, Mysuru - 570015	10.00 AM To 5.00 PM

Important Note:

- For completing of reporting and admission formality at JSS Medical College, Mysuru, the candidate must pay **first year prescribed Tuition fee in full** to the JSS Academy of Higher Education & Research account given below for further processing of admission formalities.
- ** NRI / NRI sponsored quota Seat:** For foreign Citizens including OCI, PIO, NRI, NRI sponsored candidates, the prescribed tuition fee must be paid in **US Dollars (\$)** only from the **Sponsor account and for the same, candidate must produce proof of the transaction made from the sponsor account compulsorily.**
- All India Merit category (Management) candidates are directed to make the tuition fee payment only from the parents account. There is NO other option for fee payments.**
- Doing of Multiple transition of fee payment only from the above said accounts are accepted.**
- Candidates should fulfill the eligibility requirement as per the NEET UG (MBBS) Information Brochure – 2025 and MCC of DGHS and the minimum eligibility requirements as prescribed by the National Medical Commission.

Mode of Payment Details

The payment can be made by Digital mode (RTGS/NEFT) to the mentioned account and proof of remittance produced along with the documents at the time of reporting to the College on a scheduled date by MCC.

Bank Details (General Category (INR))

Details	
Beneficiary Name	JSS ACADEMY OF HIGHER EDUCATION & RESEARCH, MYSORE
College Account No.	CURRENT A/c No. 50200039160395
Name of the Bank / Address	HDFC BANK, GROUND FLOOR, MANTRI ARCADE, KANTHARAJ URS ROAD 1 st MAIN, SARASWATHIPURAM, MYSORE - 570009
Branch / Code	SARASWATHIPURAM Branch – 0065
Bank IFSC Code	HDFC0000065

Foreign / NRI category Fee Remittance / Transfer from abroad (USD)

Details	
MICR Code of the Branch	570240002
SWIFT Code	HDFCINBB
Bank IFSC Code	HDFC0000065

Guidelines for fee Refund

Guidelines	INR (Rs.)
The amount of fee to be deducted on re-allocation of seat to the candidates during MCC round - 2 / 3 Counseling	Rs. 10,000/-
The amount of fees to be deducted in case candidate resigns during counseling period and such withdrawal should be within last date of MCC withdrawal Schedule	10% on 1 st year fee
In case of candidate resigns the seat after counseling period/after last date of admission.	Entire Course Fees. The candidate will have to pay entire course fee since that seat will remain vacant.
Time Period for reimbursement	4 working days

Hostel Fee Structure

Hostel Fees Structure per annum (Rs)	
Male	Rs. 1,87,000/-
Female	Rs. 1,87,800/-

Note: Hostel fee to be paid during Physical reporting only.

The Proof of fees remittance below is to be filled and submitted at the time of reporting.

Details	
Name of the Candidate	
NEET UG 2025 Roll No	
NEET UG 2025 All India Rank	
Subject / Course allotted	
Fee Remitter Name	
Fee Remitter account No	
Name of the Bank & Branch Address	
IFSC Code of the Bank	
UTR Reference No / Transaction ID	
Remitted Amount	
Fee Remitter PAN number	
Date of Transaction	
Fee Remitter Contact No	
Candidate Contact No	
Alternate Contact No	
Candidate Email ID	
Signature of the candidate	

Document Checklist for General and Foreign / NRI Candidates

The following **original documents** must be submitted at the time of reporting to the College as per reporting schedule announced by MCC along with **scanned copy in single PDF format in the pen drive (Is compulsory to complete the admission process)** of below documents along with the **3 sets of photocopy compulsorily**, failing which the reporting and admission formalities cannot be processed.

Sl. No.	Documents to be produced
1	Online allotment letter of MCC - Round 1/Round 2/ Round 3/ Stray Vacancy (From Candidate Log in)
2	NEET UG 2025 Hall Ticket / Admit Card issued by NTA
3	NEET UG 2025 Result / Rank Letter issued by NTA
4	SSLC or 10th Marks Card (For prof. of date of birth) or equivalent certificate
5	12th marks card
6	Conduct / Character certificate
7	Migration certificate (Other than Karnataka candidates only)
8	Transfer Certificate
9	Physical fitness certificate (Format Annexed)
10	Fee Remittance Details (as per format)
11	Copy Aadhar Card (Parent & Candidate)
12	Copy of the PAN Card (parent)
13	Passport size 8 numbers & Stamp size 4 numbers photos
14	BOND - As per format furnished in MCC/JSS AHER website (Annexed)
15	Physically Handicapped certificate (if applicable)
16	Caste Certificate (if applicable)
17	Affidavit by the student on Anti-Ragging (Format Annexed)

In addition to the above documents, for candidates who have been allotted a seat under NRI/ NRI Sponsored Category, the following **ORIGINAL** documents must be submitted at the time of reporting compulsorily, failing which the reporting and admission formalities cannot be processed. **Scanned copy / photocopy copy of the below documents are not accepted.**

Sl. No.	Documents
1	Embassy - NRI Certificate of the Sponsor.
2	Sponsorship affidavit from the sponsorer should be compulsorily legalized/notarized and clearly stating the declaration for sponsoring for entire course of study of the candidate.
3	Documents claiming that the sponsorer is an NRI. (Passport / Residential Permit Visa of the sponsorer)
4	Relationship of NRI with the candidate as per the court orders of The Hon'ble Supreme Court of India in case W.P.(c) No. 689/2017- Consortium of Deemed Universities in Karnataka (CODEUNIK) & Ans. Vs Union of India & Ors. Dated 22-08- 2017
5	Citizenship of the Sponsor / candidate if holding OCI/PIO document.
6	Affidavit of the person who is NRI and the sponsorer
7	Family Tree issued by Respective Revenue Department of State Government (From Tahasildar)- Compulsorily
8	Income Tax Documents required as per the Income Tax Act 1961 of the sponsorer.
9	Equivalence Certificate
10	If any other documents prescribed by MCC of DGHS

WARNING

- Applicants are warned against possible cheating by unscrupulous agencies that may put out misleading advertisements in newspapers or approach by other means, promising and assuring seats for various courses for monetary considerations or by extracting large sum of money from candidates / parents. The Deemed to be University wishes to authoritatively refute all such misleading false claims and advertisements. The JSS AHER & JSS Medical College does not entertain any agents or middlemen for admissions.
- All admissions are subject to fulfillment of all the eligibility conditions by the candidate. If it is found at a later stage, during active verification, that the candidate has given false information/certificate or is found to have concealed some information, his/her admission will be cancelled without any notice. It is the responsibility of the candidates to ensure that they fulfill all the eligibility requirements for the course/s applied.
- It is also brought to the notice of the students that the official website of the JSS AHER is **www.jssuni.edu.in** and they are advised to submit all details only on this website and to also remit fees only to the account mentioned in this notification. There are no other sites or accounts except this website. Please ensure that you are on the right website before you progress further.

Please contact:

For admission, reporting & other clarification please call	9980841859
For any technical Assistance only for application submission at website please call	9731316216

**Sd/-
REGISTRAR**

Course discontinuation bond format

UNDERTAKING/ BOND for Management (All India Merit) Seats

TO BE SUBMITTED ON RS. 100 STAMP PAPER AND NOTARIZED

In Consideration of the JSS Medical College (JSS MC), Mysuru, Karnataka a constituent college of JSS Academy of Higher Education & Research, Mysuru having agreed to provide admission in UG Medical (MBBS) courses through All India common counseling conducted & allotted by the Medical Counseling Committee (MCC) Under All India General Category to me, Mr./Ms..... S/o, D/o.....resident of on the basis of NEET UG 2025 All India Rank No. for the subject

This agreement bond on..... day between Mr./Miss. S/o / D/o..... his/her heirs, administrators, executors, and legal representatives) on the one part and the JSS Medical College, Mysuru on the other part do hereby solemnly affirm and declare as under:

1. That I have been provisionally selected & allotted for admission to Under graduation Medical (MBBS) course in (subject) under All India common counseling conducted & allotted by the Medical Counseling Committee (MCC) for the Academic Year 2025- 2026 at the JSS Medical College, Mysuru through All India NEET UG 2025 Roll No..... , All India Rank No.....
2. That I have not joined / doing any UG Medical courses (MBBS) courses at any other Medical institute / college in India / abroad.
3. That after getting admission in JSS Medical College, Mysuru, for MBBS, if I discontinue / leave the training/ courses, then I will be bound to deposit the required balance fee of the entire course to the JSS Medical College, Mysuru. The institution will have the right to recover such money from the defaulter/ defaulters/Sureties in accordance with the law of the land.
4. That I the student will be entitled for approaching outside sources providing my scholarship, with prior permission of the college and will be entirely responsible to commitment made to the scholarship authorities and college shall not be responsible.
5. That all the original documents submitted to the institute at the time of admission and marks sheet, passing certificate and other related documents of the courses to which admitted (issued by Board / University) will be in custody of JSS Medical College, Mysuru, till the completion of the bond period.

Place: _____

Dated: _____

Photograph of
the Student

Signature & Name of the Parents / Guardian

Signature & Name of the Candidate & Address

Course discontinuation bond format

UNDERTAKING/ BOND for NRI Category Seats

TO BE SUBMITTED ON RS. 100 STAMP PAPER AND NOTARIZED

In Consideration of the JSS Medical College (JSS MC), Mysuru, Karnataka a constituent college of JSS Academy of Higher Education & Research, Mysuru having agreed to provide admission in UG Medical (MBBS) courses through All India common counseling conducted & allotted by the Medical Counseling Committee (MCC) Under NRI Category to me, Mr/Mrs..... S/o, D/o..... resident of based on NEET UG 2025 All India Rank No. for the subject

This agreement bond on the day of between Mr./Miss S/o / D/o..... (his/her heirs, administrators, executors and legal representatives) on the one part and the JSS Medical College, Mysuru on the other part do hereby solemnly affirm and declare as under:

1. That I have been provisionally selected & allotted for admission to Under graduation Medical (MBBS)/course under All India common counseling conducted & allotted by the Medical Counseling Committee (MCC) under NRI category for the Academic Year 2025-2026 at the JSS Medical College, Mysuru through All India NEET UG 2025 Roll No....., All India Rank No.....
2. That I have not joined / doing any UG Medical courses (MBBS) courses at any other Medical institute / college in India / abroad.
3. That after getting admission in JSS Medical College, Mysuru, for MBBS, if I discontinue / leave the training/ courses, then I will be bound to deposit the required balance fee of the entire course to the JSS Medical College, Mysuru. The institution will have the right to recover such money from the defaulter/ defaulters/Sureties in accordance with the law of the land.
4. That all the original documents submitted to the institute at the time of admission and marks sheet, passing certificate and other related documents of the courses to which admitted (issued by Board / University) will be in custody of JSS Medical College, Mysuru, till the completion of the bond period.

Place: _____

Dated: _____

Photograph of
the Student

Signature & Name of the Parents / Guardian

Signature & Name of the Candidate & Address

MEDICAL FITNESS CERTIFICATE

I have examined Shri / Kumari / Smt. _____
Son / Daughter of Shri _____ aged
_____ Years, of Village: _____ P.O.
_____ P.S _____
Dist. _____ State _____ PIN _____ and
found him / her possessing good health.
his certificate is being given to him /her for the purpose of _____

Signature of Candidate

(To be signed in presence of the Medical Officer)

Signature of Medical Officer : _____
Name of Medical Officer: Dr. : _____
Registration No. : _____

Dated:

Seal

AFFIDAVIT BY THE STUDENT ON ANTI-RAGGING

TO BE SUBMITTED ON RS. 100 STAMP PAPER

1. I,... (full name of student with admission/registration/enrolment number) S/o D/o Mr./Mrs./Ms.....
 , having been admitted to(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared thisday ofmonth of year.

Signature of Deponent
 Name:

VERIFICATION

1. Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the(day).....of.....(month).....(year).....

Signature of Deponent

UGC ANTI-RAGGING REGULATIONS (CLAUSES 3, 7 AND 9.1)

CLAUSE 3

What constitutes Ragging? - Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

CLAUSE 7

Action to be taken by the Head of the institution - On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;

- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;
- Attempts to commit any or all of the above-mentioned offences against the victim(s);
- Threat to commit any or all of the above-mentioned offences against the victim(s);
- Physical or psychological humiliation;
- All other offences following from the definition of “Ragging”.

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

CLAUSE 9.1

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a. The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - Suspension from attending classes and academic privileges.
 - Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - Debarring from appearing in any test/ examination or other evaluation process.
 - Withholding results.
 - Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - Suspension/ expulsion from the hostel.
 - Cancellation of admission.

- Rustication from the institution for period ranging from one to four semesters.
 - Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- c. An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
- In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - In case of an order of a University, to its Chancellor.
 - In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.